# Sandy Hook BioBlitz 2011! Base Camp Volunteer Tasks & Schedule

### **Volunteer Tasks**

**Registration Table:** Sign in scientists/volunteers, handout registration materials (t-shirts, maps, etc)

**Equipment Table:** Sign equipment in and out to volunteers; make sure all equipment is returned at the end of the shift

**General Information/Parking Assistance:** Direct people in parking lots and tell them where to go

**Food Table:** Pick up food (unless it is being delivered), setup food, make coffee, refill napkins/plates/etc, make sure only volunteers are taking food

**Setup:** Help put up tents, setup stage before event and take down after event

**Photography:** Take pictures/videos of scientists in the field, home base, and interpretive programs

**Interpretation:** Help with hands-on education programs (schedule to be determined) **Jr BioBlitz:** Assist students in the identification of species (Saturday 12:30 – 3:00)

## Base Camp Volunteer Schedule: 66 Volunteers Needed

**10:00 am – 1:00 pm** Setup (tents, table, stage, etc):

• 6 volunteers needed

1:00 pm – 4:00 pm Registration, Equipment Table, Parking assistance/General Info:

- 6 volunteers needed
- 2:30 3:30 Snack Shift 1, monitor coffee and snacks:
  - 2 volunteers needed
- **4:00 pm 8:00 pm** Registration, Equipment Table, Parking assistance/General Info:
  - 6 volunteers needed
- 5:30 pm 8:30 pm Dinner Shift, setup and cleanup:
  - 4 volunteers needed

8:00 pm – 12:00 am Registration, Equipment Table, Parking assistance/General Info:

• 4 volunteers needed

**10:00 pm – 2:00 am** Snack Shift 2, monitor coffee and snacks:

- 1 volunteer needed
- 12:00 am 4:00 am Registration, Equipment Table, Parking assistance/General Info:
  - 2 volunteers needed
- 2:00 am 4:00 am Snack Shift 3. monitor coffee and snacks:
  - 1 volunteer needed
- **4:00 am 7:00 am** Registration, Equipment Table, Parking assistance/General Info:
  - 6 volunteers needed
- **6:00 am -10:30 am** Breakfast Shift, setup and cleanup:
  - 4 volunteers needed
- 7:00 am 11:00 am Registration, Equipment Table, Parking assistance/General Info:
  - 6 volunteers needed
- 10:30 am 1:30 pm Lunch Shift, setup and cleanup:
  - 4 volunteers needed

11:00 am – 4:00 pm Registration, Equipment Table, Parking assistance/General Info:

- 6 volunteers needed
- 2:00 pm 4:00 pm Snack Shift 4, monitor coffee and snacks:
  - 2 volunteers needed
- **4:30 pm 7:00 pm** Cleanup:
  - 6 volunteers needed

#### **BioBlitz Schedule**

Friday September 16<sup>th</sup>

1:00 pm Registration begins

2:00 pm Opening Ceremonies

2:30 pm Snack Shift 1 begins

3:00 pm Start of BioBlitz, Scientist Shift 1 goes out

3:30 pm Snack Shift 1 ends

**6:00 pm** Dinner shift begins

7:00 pm Scientist Shift 1 returns, Scientist Shift 2 goes out

**8:00 pm** Dinner shift ends

10:00 pm Snack shift 2 begins

11:00 pm Scientist Shift 2 returns, Scientist Shift 3 goes out

# Saturday September 17<sup>th</sup>

12:00 am Snack shift 2 ends

2:00 am Snack shift 3 begins

3:00 am Scientist Shift 3 returns, Scientist Shift 4 goes out

4:00 am Snack shift 3 ends

**6:00** am Breakfast shift begins

7:00 am Scientist Shift 4 returns, Scientist Shift 5 goes out

10:00 am Breakfast Shift ends

10:30 am Lunch Shift begins

11:00 am Scientist Shift 5 returns, Scientist Shift 6 goes out

1:00 pm Lunch Shift end

2:00 pm Snack Shift 4 begins

3:00 pm End of BioBlitz, Scientist Shift 6 returns

**4:00 pm** Closing Ceremonies, Snack Shift 4 ends